

VIRGINIA BOARD OF NURSING ·
SPECIAL CONFERENCE COMMITTEE
October 17, 2018

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on October 17, 2018 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Marie Gerardo, M.S., R.N., A.N.P.-B.C. - Chairperson
Tucker Gleason, Citizen Member

STAFF PRESENT: Jane Elliott, R.N., PhD.

OTHERS PRESENT: David Kazzie, Adjudication Specialist
Senior Nursing students from Hampton University

**CONFERENCES
SCHEDULED:** **Kathryn Fulk, R.N. 0001-228117**
Ms. Fulk appeared.

CLOSED MEETING: Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:35 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Fulk. Additionally, Dr. Gleason moved that Dr. Elliott and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:03 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction against Kathryn Fulk due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Fulk unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Fulk within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Anita Howard, R.N. 0001-202617
Ms. Howard appeared.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:40 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Howard. Additionally, Dr. Gleason moved that Dr. Elliott and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:23 A.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order to Take No Action at this time, contingent upon Anita Howard remaining in compliance with the terms of the COIN Program in Washington, DC. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Howard unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Howard within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Jeanie Takacs, L.P.N. 0002-093184
Ms. Takacs appeared.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:18 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Takacs. Additionally, Dr. Gleason moved that Dr. Elliott and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:42 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the

motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction against Jeanie Takacs due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Takacs unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Takacs within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Kayli Pitts, L.P.N. 0002-088860
Ms. Pitts appeared.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:58 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Pitts. Additionally, Dr. Gleason moved that Dr. Elliott and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:08 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction against Kayli Pitts due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Pitts unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Pitts within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Traci Billings, R.N. 0001-186740
Ms. Billings appeared.

CLOSED MEETING:

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:37 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Billings. Additionally, Dr. Gleason moved that Dr. Elliott and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:47 P.M.

Dr. Gleason moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Gleason moved to issue an Order to Dismiss the Case and Impose No Sanction against Traci Billings due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Billings unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Billings within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 3:00 P.M.



Jane Elliott, R.N., PhD.
Discipline Staff